



JOB TITLE: Multi-Media Support Director

JOB DESCRIPTION:

Provide Media support to the Sr. Pastor, Executive Minister and Chief of Staff. Oversee and implement video capture and video broadcast of weekly services, to include, but not limited to, Sunday Services and Tuesday Bible Studies (virtual and live). This position will assist in the development of and the use of distributed video/tech platforms to communicate the Gospel outside the walls of New Beginnings Church. This includes leading and developing volunteer video staff and overseeing and managing the expectations of this team and systems.

STATUS: Exempt

SALARY: To be determined

JOB TYPE: Part-Time

DEPARTMENT: TBD

SKILLS/QUALIFICATIONS:

- Minimum 3 to 5 years of broadcast video experience in a church or business environment.
- Exceptional interpersonal and leadership skills along with the ability to interface with and leads teams.
- Exceptional oral and written communication skills.
- Above average technical aptitude and problem solver.
- Ability to research unknown subjects to find resolutions to technical issues.
- Effective organization skills.
- Proficient knowledge of Microsoft Office Suite, including Outlook, PowerPoint, Word and Excel.

EDUCATION:

- Associates of Science or Bachelor's degree in Media Arts

CORE RESPONSIBILITIES:

- Meet with Pastor and media team weekly to review virtual media production of Sunday Services.

- Oversee preparation of stage and equipment (as needed) for monthly recording of virtual worship services to support worship arts director
- Studio engineering experience (Pro-Presenter, Final Cut Pro X, logic, a plus)
- Combine technical skill in conjunction with the IT department to enhance our network-based technologies (i.e. streaming, and platform uptime)
- Responsible for building and managing the video production team
- Oversee or function as producer of all services
- Oversee the overall service mix and work in concert with the worship arts director
- Ensure and enhance our current IMAG for online experience
- Responsible for technical components for all services including, sound, lights
- Responsible for the maintenance of all technical equipment on the campuses
- Responsible for planning, leading the design and coordinating installation of equipment upgrades and new equipment throughout all campuses
- Recruit, lead, and provide ongoing training and development of volunteer/employed video staff
- Ensure the recording and/or broadcast of worship services and all special events as directed by leadership
- Responsible for scheduling volunteer video staff for required worship services and all special events
- Lead/manage campus video capture/playback
- Knowledgeable with various computer-based broadcast mixing systems
- Convert full screen PowerPoint slides into appropriate layout for video broadcast
- Ensure proper video capture framing for message and worship broadcast/recording as defined by leadership
- Capture/edit and prep additional content as required to be included in desired broadcasts
- Develop, maintain, and deliver a comprehensive training program for volunteer staff, providing them with knowledge and experience necessary to operate video equipment in video control room and associated video cameras on the New Beginnings Church campus.
- Attend staff meetings and functions as directed
- Committed Christ follower who aligns with the vision and beliefs of New Beginning Church
- Partner with other ministries to assist with technical needs for their special events
- Experience in live video, IMAG production, A/V technology, and graphic design
- Oversee and/or ensure that weekend video and overdubbed audio are uploaded to church website
- Responsible for the discipleship of the team

Responsibilities may change based on the needs of the organization, or as delegated the Senior Pastor, Executive Minister or Chief of Staff.

ADDITIONAL EXPECTATIONS:

Must exhibit an attitude of service, ministry and understanding of the assignment. To represent New Beginnings Church and must exhibit core values, mission and vision of New Beginnings at all times.